

## **ANNEX I.6 GLOBALGAP CERTIFICATE TEMPLATES**

(This Annex forms part of the GLOBALGAP (EUREPGAP) General Regulations V3.1-Nov09 and may be referred to by other GLOBALGAP (EUREPGAP) documentation.)

- I. GLOBALGAP Paper Certificate Template for Integrated Farm Assurance 2009-09-07
- II. GLOBALGAP Paper Certificate Template for Chain of Custody 2009-09-07

CB Logo<sup>1</sup>

AB symbol  
accreditation mark<sup>2</sup>  
No. of Certification Body: xxx<sup>3</sup>

GGN: xxxxxxxxxxxxxxxxxxxxxx<sup>4</sup>  
Registration number of producer / producer  
group (from CB) xxxxxxxx<sup>5</sup>  
Registration number from Benchmarked  
Schemes xxxxxxxxxxxxxx<sup>6</sup>

# GLOBALG.A.P.<sup>7</sup> CERTIFICATE

According to GLOBALG.A.P. (EUREPGAP<sup>®</sup>)  
General Regulations Integrated Farm Assurance Version<sup>8</sup>

Option X<sup>9</sup>

Issued to  
Producer group / Producer  
Company name, Address<sup>10</sup>

Country of Production<sup>11</sup>

The Annex contains details of the produce handling/product processing  
facilities, producers, production sites assigned to this certificate.<sup>12</sup>

The Certification Body [Company Name] declares that the production of the products  
mentioned on this certificate has been found to be compliant in accordance with the standard:

Scheme Logo (AMC)<sup>13</sup>

Scheme/Standard Control Points and  
Compliance Criteria Version<sup>14</sup>

The Benchmarked Scheme [Name] normative documents have achieved equivalent status to  
GLOBALG.A.P. (EUREPGAP<sup>®</sup>) Normative documents [Name and version] in accordance to the  
GLOBALG.A.P. (EUREPGAP<sup>®</sup>) benchmarking procedure.<sup>15</sup>

Product(s) <sup>16</sup>	GLOBALG.A.P. Certificate Number <sup>17</sup>	Produce Handling <sup>18</sup>	Harvest excluded <sup>19</sup>	Number of producers <sup>20</sup>	Number of production sites <sup>21</sup>

Valid from: xx/xx/xxxx<sup>22</sup>

Valid to: xx/xx/xxxx<sup>23</sup>

Authorized by<sup>24</sup>

Date of Certification Decision:  
xx/xx/xxxx<sup>25</sup>

The actual status of this certificate is always displayed at: <https://database.globalgap.org><sup>26</sup>  
CB contact data<sup>27</sup>

Company name, Address (incl. Email)

## ANNEX for GGN xxxxxxxxxxxxxxxx<sup>28</sup>

### Producers<sup>29</sup>

Product(s)	GGN <sup>30</sup>	Company/Producer name and address <sup>31</sup>	Produce Handling <sup>32</sup>

### Production Sites<sup>33</sup>

Product(s)	Site name and address <sup>34</sup>

### Produce Handling/Product Processing Facilities<sup>35</sup>

Product(s)	GLN/GGN <sup>36</sup>	Facility name and address <sup>37</sup>

### CB contact data<sup>27</sup>

Company name, Address (incl. Email)

## Notes

The certificate shall be in English. You may add a second language in the certificate.

- <sup>1</sup> Certification body (CB) Logo shall appear on all certificates.
- <sup>2</sup> Accreditation body (AB) symbol/accreditation mark is placed on all accredited certificates in conformity with AB's rules.  
Exception: When the CB is approved, but not yet accredited the following text must appear instead of the AB symbol: "Certificate issued by a GLOBALGAP approved Certification Body [Company name], but not accredited to the GLOBALG.A.P. scope according to ISO 65/EN45011 rules".
- <sup>3</sup> The number given by the accreditation body to the certification body shall be on all accredited certificates.
- <sup>4</sup> GLOBALGAP Number (GGN) shall appear on all certificates. In case a certificate holder owns a Global Location Number (GLN), this number replaces the GGN.
- <sup>5</sup> The registration number of a producer or producer group, which is assigned by the CB, shall appear on all certificates. It consists of the CB-Short and a number (with exactly one space character between, CB Short\_XXXXXXXXXX).
- <sup>6</sup> Registration number of Benchmarked Scheme may appear on Option 3 or Option 4 certificates.
- <sup>7</sup> The logo of the scheme  
GLOBALG.A.P. (EUREPGAP®) certificates: You shall add the GLOBALG.A.P. logo.  
Approved Modified Checklist (AMC): You can add the GLOBALG.A.P. logo in addition to the AMC logo (<sup>13</sup>).  
Full benchmarked scheme: You cannot add the GLOBALG.A.P. logo, but you can add your scheme logo.  
Note: Not-accredited provisionally approved CBs are not allowed to add the GLOBALG.A.P. (EUREPGAP®) logo.
- <sup>8</sup> Scheme Certification System Version  
For GLOBALG.A.P. (EUREPGAP®) certificates: Please enter, e.g. "GLOBALG.A.P. Integrated Farm Assurance General Regulations Version 3.x". Always mention the exact Version (e.g. 3.0\_Sept07)  
For Approved Modified Checklist (AMC): Enter e.g. "GLOBALG.A.P. Integrated Farm Assurance General Regulations Version 3.x (AAC)". Please mention the exact Version (e.g. 3.0\_Sept07).  
For full benchmarked scheme (Option 3 and 4): Enter the exact scheme certification system version, e.g. AMAGAP Produktionsbestimmungen Version January 2008.
- <sup>9</sup> Option (1-2-3-4) must always appear on certificate.
- <sup>10</sup> Name of the certificate holder and the address shall be printed on the paper certificate according to the ISO 65 guidelines.
- <sup>11</sup> Country of production appears on all certificates.
- <sup>12</sup> Applicable only if
  - a) the produce handling/product processing (for Aquaculture) facility is not owned by the certificate holder and has the same name and address.

### CB contact data<sup>27</sup>

Company name, Address (incl. Email)

- b) the certificate holder is a producer group (Option 2 or 4)  
 c) the certificate refers to a multi-site (Option 1 or 3) certificate.
- <sup>13</sup> In case of AMC scheme certificates: Logo of the AMC scheme can appear.
- <sup>14</sup> Scheme/Standard Control Points and Compliance Criteria (CPCC) Version, (e.g. "GLOBALG.A.P. Control Points and Compliance Criteria Integrated Farm Assurance Version 3.0 Sept07" or "AMAGAP Version January 2008")
- <sup>15</sup> Only applicable for Option 3 or 4 (full benchmarking or AMC)
- <sup>16</sup> Certified product(s) must always be listed according to the product list of the GLOBALG.A.P. General Regulation.
- <sup>17</sup> The GLOBALGAP Certificate Number shall be printed on the paper certificate. It is a reference code to the certificate in the GLOBALGAP database per product and certificate cycle. The GLOBALGAP Certificate Number is generated automatically in the system and consists of 5 digits, 5 letters and a suffix (#####-ABCDE-#####). All changes to the certificate in a given certificate cycle are reflected in the suffix.
- <sup>18</sup> Produce handling or Product processing in case of Aquaculture: Enter yes or no in the column. In case the facility is not owned by the certificate holder and has exactly the same name and address, the facilities shall be listed in the Annex.
- <sup>19</sup> This column shall only appear in Sub-Scope Fruit & Vegetables, if harvest is excluded. Note: If harvest is excluded, produce handling is not applicable.
- <sup>20</sup> Applicable for Option 2 or 4: Add number of producers, which are listed in the Annex. Column shall appear only in case of Option 2 or 4.
- <sup>21</sup> Applicable for multi-site Option 1 and 3: Add number of production sites, which are listed in the Annex. Column shall appear only in case of multi-site Option 1 or 3.
- <sup>22</sup> The certificate "Valid from" date defines the beginning a certificate cycle. For all first-time certifications the certificate "valid from" will be the date when certification decision is made and at the same time the starting date („birthday“) of the 12-month certificate cycle. The certificate "valid from" is the trigger for the Certification Licence Fee in case of first certifications. In case of re-certifications it is the trigger for the Registration fee and the Certification Licence Fee.
- <sup>23</sup> The certificate "Valid to" date is the expiry date of the certificate.
- <sup>24</sup> The first and the last name of the person who has authorized the certificate shall be written in block capitals. This person must sign the certificate.
- <sup>25</sup> "Date of Certification Decision" shall appear on all certificates. It is the date when the Certification Committee makes certification decision. In case of re-certifications the date of certification decision has no direct effect on the certificate "valid from" and the corresponding certificate cycle.
- <sup>26</sup> This note shall be added to all paper certificates to point out that only a validation in the GLOBALGAP database proves the certificate validity.
- <sup>27</sup> CB contact data (company name, address, email) shall appear on all certificates.
- <sup>28</sup> The Annex (incl. the GGN of the certificate holder) must be added, if applicable.

**CB contact data<sup>27</sup>**

Company name, Address (incl. Email)

- <sup>29</sup> In case of Option 2 or 4, all members of the producer group shall be listed in a table per product.
- <sup>30</sup> All members of the producer groups (Option 2 and 4) are different legal entities and receive a GGN, which shall appear in the table.
- <sup>31</sup> Name and address of the producer group members shall be printed on the certificate.
- <sup>32</sup> In case produce handling facilities are owned by producer group members, an additional column can be added to indicate which members have produce handling (“Yes”) and which do not (“No”).
- <sup>33</sup> In case of multi-site Option 1 or 3, all production sites shall be listed in a table per product.
- <sup>34</sup> Name and address of the sites shall appear in the list.
- <sup>35</sup> If applicable, all produce handling or product processing facilities shall be listed in a table per product. In case of Option 2 or 4: If all the facilities are owned by producer group members, they can also be listed directly in the table “Producers” by adding an additional column for produce handling.
- <sup>36</sup> If the produce handling or product processing facilities are owned by separate legal entities, the GLN or GGN shall be mentioned in the list.
- <sup>37</sup> Name and address of the produce handling or product processing facilities shall be listed.

**CB contact data<sup>27</sup>**

Company name, Address (incl. Email)

CB Logo<sup>1</sup>

GGN: xxxxxxxxxxxxxxxxxxxxxx<sup>2</sup>  
Registration number of company  
(from CB) xxxxxxxx<sup>3</sup>

# CERTIFICATE

According to GLOBALG.A.P. (EUREPGAP<sup>®</sup>)  
Integrated Farm Assurance Version requirement<sup>4</sup>

Issued to  
Company/Producer  
Company name, Address<sup>5</sup>

Country of Production/Company location<sup>6</sup>

The Certification Body [Company Name] declares that the production of the products mentioned on this certificate has been found to be compliant in accordance with the standard:

**GLOBALG.A.P. (EUREPGAP<sup>®</sup>) Chain of Custody - Control Points and Compliance Criteria Version<sup>7</sup>**

Product(s) <sup>8</sup>	GLOBALG.A.P. Certificate Number <sup>9</sup>	Number of Produce Handling/Product Processing Facilities <sup>10</sup>

Valid from: xx/xx/xxxx<sup>11</sup>

Valid to: xx/xx/xxxx<sup>12</sup>

Authorized by<sup>13</sup>

Date of Certification Decision:  
xx/xx/xxxx<sup>14</sup>

The actual status of this certificate is always displayed at: <https://database.globalgap.org><sup>15</sup>

**Produce Handling/Product Processing Facilities<sup>18</sup>**

<b>Product(s)</b>	<b>Site name and address<sup>19</sup></b>	<b>Product Quantity (tons)<sup>20</sup></b>	<b>Certificate number (GFSI recognised post-farm gate)<sup>21</sup></b>

## Notes

The certificate shall be in English. You may add a second language in the certificate.

- <sup>1</sup> Certification body (CB) Logo shall appear on all certificates.
- <sup>2</sup> GLOBALGAP Number (GGN) shall appear on all certificates. In case a certificate holder owns a Global Location Number (GLN), this number replaces the GGN.
- <sup>3</sup> The registration number of a company, which is assigned by the CB, shall appear on all certificates. It consists of the CB-Short and a number (with exactly one space character between, CB Short\_XXXXXXXXXX).
- <sup>4</sup> Please enter "GLOBALG.A.P. Integrated Farm Assurance Version 3.x". Always mention the exact version (e.g. 3.0\_Sept07).
- <sup>5</sup> Name of the certificate holder and the address shall be printed on the paper certificate.
- <sup>6</sup> Country of company location appears on all certificates.
- <sup>7</sup> "GLOBALG.A.P. Chain of Custody Control Points and Compliance Criteria Version 3.x". Always mention the exact version (e.g. 3.0\_Sept07).
- <sup>8</sup> Product(s) of which the production process is certified must always be listed according to the product list of the GLOBALG.A.P. General Regulation.
- <sup>9</sup> The GLOBALGAP Certificate Number shall be printed on the paper certificate. It is a reference code to the certificate in the GLOBALGAP database per product and certificate cycle. The GLOBALGAP Certificate Number is generated automatically in the system and consists of 5 digits, 5 letters and a suffix (#####-ABCDE-#####). All changes to the certificate in a given certificate cycle are reflected in the suffix.
- <sup>10</sup> Enter the number of produce handling or product processing facilities in this column. The facilities shall be listed per product in the Annex.
- <sup>11</sup> The certificate "Valid from" date defines the beginning a certificate cycle. For all first-time certifications the certificate "valid from" will be the date when certification decision is made and at the same time the starting date of the 12-month certificate cycle.
- <sup>12</sup> The certificate "Valid to" date is the expiry date of the certificate.
- <sup>13</sup> The first and the last name of the person who has authorized the certificate shall be written in block capitals. This person must sign the certificate.
- <sup>14</sup> "Date of Certification Decision" shall appear on all certificates. It is the date when the Certification Committee makes certification decision. In case of re-certifications the date of certification decision has no direct effect on the certificate "valid from" and the corresponding certificate cycle.
- <sup>15</sup> This note shall be added to all paper certificates to point out that only a validation in the GLOBALGAP database proves the certificate validity.
- <sup>16</sup> CB contact data (company name, address, email) shall appear on all certificates.
- <sup>17</sup> The Annex (incl. the GGN of the certificate holder) must be added, if applicable.

- 18 The produce handling/product processing facility(ies) shall be listed in a table per product.
- 19 Name and address of the sites shall appear in the list.
- 20 The product quantity (maximum capacity, in metric tons) should be listed per product and produce handling/product processing facility.
- 21 The certificate number(s) of the GFSI recognised post-farm gate certificate for the produce handling or product processing facility.