



## Certification Body Training - Further Information and Specific Terms

### Organizer

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### Participants:

Certification Body (CB) Trainings are closed trainings only for inspectors/auditors of GLOBALG.A.P. approved Certification Bodies. The number of participants for each training is limited to max. 20 persons. Registrations will be handled on a "first come, first served" basis.

### Costs:

- The daily workshop fee for every CB Training is EUR 250,-.
- The workshop fee includes a certificate of attendance, an exam result certificate (if applicable), meals and refreshments.
- Scheme Manager Update Training: Fee is included in the annual CB license fee and one night of accommodation is covered by GLOBALG.A.P. Only applicable for the Scheme Manager, for the night before or after the training.
- For all CB Trainings taking place in Germany, 19% VAT will be added to the total invoice, according to German tax law.

### Payment:

After having registered successfully, you will receive a confirmation email with the according invoice. Payment can be done via bank transfer or credit card. Full payment has to be settled **prior** to the training.

### Cancellation Policy:

Participants must cancel with at least two weeks' notice prior to the first day of the training. All cancellations need to be made in writing/via e-mail. GLOBALG.A.P. reserves the right to change dates/locations or cancel the training up to 2 weeks prior to the event, due to unforeseen circumstances. In case of cancellation, registered participants will be informed via email up to two weeks prior to the training.

### Extra notes:

The filled in data on the registration form has to be spelled correctly, as this information will be used for further documentation (e.g. certificate).

Additional training can be organized on request, if a minimum number of 10 participants can be reached. For these requests please use the Individual [CB Training Request Form](#) on the website.