



GLOBALG.A.P.

Coop Italia Pesticide Transparency Add-on

General Rules Specifications

ENGLISH VERSION 1.0

VALID FROM: 1 APRIL 2021

OBLIGATORY FROM: 15 APRIL 2021

TABLE OF CONTENTS

1 GENERAL BACKGROUND INFORMATION 3

2 ROLES RELATED TO THIS ADD-ON..... 3

3 GENERAL RULES SPECIFICATIONS..... 4

ANNEX 1 – DATA ACCESS RULES 12

 1. INTRODUCTION..... 12

 2. PRODUCER/COMPANY/OPERATION DATA 12

 3. PRODUCT AND ASSESSMENT DATA 13

**ANNEX 2 – COOP PESTICIDE TRANSPARENCY ADD-ON LETTER OF CONFORMANCE
TEMPLATE..... 15**

1 GENERAL BACKGROUND INFORMATION

Name and version of the add-on:	Coop Italia Pesticide Transparency add-on v1.0
Scope:	Fruit and Vegetables
Scheme ID:	302
Application in country(ies):	All
Add-on Observers:	Coop Italia Pesticide Transparency add-on Observers
The applicable add-on control points and compliance criteria (CPCC) name and version:	Coop Italia Pesticide Transparency checklist v1.0 April 2021

2 ROLES RELATED TO THIS ADD-ON

Producer: Farmers/Growers that supply fruit and vegetables directly under the Coop Italia brand or to a supplier that in turn supplies Coop Italia.

Supplier: The entity that supplies products (fruit and vegetables) under the Coop Italia brand and has a number of producers that also grow the products for them (i.e., the supplier) and/or that are connected to them (i.e., the supplier).

Coop Italia Pesticide Transparency add-on Observers: Coop Italia and its direct suppliers, who will have access to the results of the Coop Italia Pesticide Transparency add-on on the GLOBALG.A.P. database, excluding producers who may sell directly to Coop Italia.

3 GENERAL RULES SPECIFICATIONS

This document contains the general rules specifications for any party seeking certification against the Coop Italia Pesticide Transparency add-on. The basis for this document are the latest [GLOBALG.A.P. general add-on rules](#), which should be consulted while reading these general rules specifications.

The GLOBALG.A.P. general regulations parts I, II, and III and Crops rules in their current version apply for the add-on unless otherwise specified in the add-on rules below.

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
3. APPLICATION OPTIONS		
Preconditions:		
3.1 Option 1 – Individual Producer		
3.1.1	Option 1 – Multisite without implementation of a QMS	This option is possible.
3.1.2	Option 1 – Multisite with implementation of a QMS	This option is possible.
3.2 Option 2 – Producer Group		
4. REGISTRATION PROCESS		
4.1 Certification Bodies		
a)	Applicant registration	Producers shall register with a certification body (CB) approved for the Coop Italia Pesticide Transparency add-on, the GLOBALG.A.P. Integrated Farm Assurance (IFA) standard, and the GLOBALG.A.P. Risk Assessment on Social Practice (GRASP) add-on.
c)	Information on approved CBs is available for every add-on and published on the GLOBALG.A.P. website.	<p>Only CBs <i>with final approval</i> for the IFA Crops Base scope, Fruit and Vegetables (FV) sub-scope, and for GRASP may register producers for the Coop Italia Pesticide Transparency add-on.</p> <p>The Coop Italia Pesticide Transparency add-on is not public and assessment results will only be available as indicated in the “Data Access Rules” in Annex 1 of this document. However, information about normative documents and a list of approved CBs are available on the GLOBALG.A.P. website.</p> <p>CBs that want to carry out assessments against the Coop Italia Pesticide Transparency add-on shall request a scope extension (see the latest GLOBALG.A.P. fee table for scope extension costs) from GLOBALG.A.P. CB administration by sending a signed letter of intent. The CB shall nominate a Coop Italia Pesticide Transparency add-on contact person and in-house trainer at the same time.</p> <p><u>Auditor/Inspector fee:</u> Not applicable if auditor/inspector is already registered in the GLOBALG.A.P. database and is paying the fee for the IFA standard.</p>

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
4.2 Registration		
4.2.1 General		
d)	The duration of the service contract is set between the CB and the producer.	The CB shall include this add-on as part of the GLOBALG.A.P. sublicense and certification agreement that is signed between the CB and the producer.
5. ASSESSMENT PROCESS		
5.1 Self-Assessment		
a)	Self-assessments are required if the specific add-on includes this requirement in the control points and compliance criteria.	<p><u>For Option 1 and Option 1 multisite <i>without</i> QMS:</u> The producer shall conduct a self-assessment against all the applicable requirements of the Coop Italia Pesticide Transparency add-on.</p> <p><u>For Option 2 and Option 1 multisite <i>with</i> QMS:</u> The QMS shall include the implementation of the Coop Italia Pesticide Transparency add-on. Internal assessments (as conducted by internal inspectors/auditors) shall include 100% of the producer members or sites (in the case of multisites) that supply under the Coop Italia brand. Therefore, all these producer group members or sites shall receive an annual <i>internal assessment</i> against the Coop Italia Pesticide Transparency add-on.</p>
5.2 Second- or Third-Party Assessments		
a)	A second (an appointed organization) or third party (an independent certification body) shall conduct the add-on assessments.	The Coop Italia Pesticide Transparency add-on can be assessed <i>only</i> by GLOBALG.A.P. <i>finally</i> approved CBs for IFA (or a benchmarked equivalent scheme), Crops Base scope, FV sub-scope, and GRASP.
b) The assessments shall be done only by the following parties as approved:		
i)	CB inspectors or auditors that are already approved to conduct inspections or audits for accredited standards such as GLOBALG.A.P. IFA, or schemes successfully benchmarked to the specific sub-scope.	Inspectors and auditors (assessors) for the Coop Italia Pesticide Transparency add-on shall, at minimum, be approved for a current and valid version of the IFA standard for sub-scope FV (or a benchmarked equivalent scheme) and for GRASP.
ii)	Inspectors or auditors from GLOBALG.A.P. approved CBs conducting inspections against non-accredited standards, or	This is <i>not</i> possible.
iii)	Licensed Farm Assurers that have approval for assessing the specific add-on.	This is <i>not</i> possible.

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
5.2.1 Option 1 – Individual Producer (without QMS)		
a)	Producer receives an annual assessment.	<p>The assessment against Coop Italia Pesticide Transparency add-on shall always be carried out together with the full IFA inspection, never on its own, and by the same CB. Benchmarked schemes are allowed.</p> <p>In the exceptional case of initial/first assessment of a producer against the Coop Italia Pesticide Transparency add-on, the add-on assessment may be carried out on its own and mid-cycle, i.e., during the validity of the IFA certificate. This initial add-on assessment can also be done during the IFA unannounced inspection. In any case, the CB shall guarantee that all Coop Italia Pesticide Transparency add-on requirements can be fully assessed (including IFA traceability, segregation, and mass balance requirements), and that the validity of the add-on certificate is the same as the one of the current IFA certificate held by the producer.</p> <p>The Coop Italia Pesticide Transparency add-on assessment frequency is annual – same as for the IFA standard.</p>
b)	The duration and timing of assessments will be part of the agreement with the CB.	These rules do not set a minimum duration for the assessment. The CB shall guarantee that enough time is given for an adequate assessment against the Coop Italia Pesticide Transparency add-on requirements.
c)	The timing will be clarified:	Timing of the assessment shall follow IFA timing rules as defined in the GLOBALG.A.P. general regulations part I and Crops rules.

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
5.2.2 Option 1 – Individual Producer with a QMS and Option 2 – Group		
a)	The QMS and the production sites shall be assessed.	<p>For Option 2 and multisites <i>with</i> a quality management system (QMS), the QMS shall be managed centrally. The implementation of the Coop Italia Pesticide Transparency add-on shall also be included as part of the QMS.</p> <p>The QMS shall be audited as stipulated in the GLOBALG.A.P. general regulations. The Coop Italia Pesticide Transparency add-on assessment shall always be carried out together with the IFA audit during the certification or annual IFA re-certification audit, never on its own, and by the same CB. Benchmarked schemes are allowed.</p> <p>In the exceptional case of initial/first assessment of a producer/producer group against the Coop Italia Pesticide Transparency add-on, the add-on assessment may be carried out on its own and mid-cycle, i.e., during the validity of the IFA certificate. This initial add-on assessment can also be done during the IFA unannounced inspection. In any case, the CB shall guarantee that all Coop Italia Pesticide Transparency add-on requirements can be fully assessed (including IFA traceability, segregation, and mass balance requirements), and that the validity of the add-on certificate is the same as the one of the current IFA certificate held by the producer.</p> <p>The Coop Italia Pesticide Transparency add-on assessment frequency is annual – same as for the IFA standard.</p> <p>The add-on assessment frequency is similar to the IFA audit frequency for Option 2 or multisite <i>with</i> QMS.</p>
b)	The CB does not assess all production sites, just a sample. It is not the responsibility of the CB to determine the compliance of each production site (this responsibility rests with the applicant). The CB shall assess whether the applicant's internal controls are appropriate.	The same sampling procedure as in the case of IFA (for Option 2 producer groups and Option 1 multisite <i>with</i> a QMS) shall be followed. It is, however, important that the sample is representative of the producers implementing the Coop Italia Pesticide Transparency add-on.
c)	The duration of the add-on assessments will be clarified:	These rules do not set a minimum duration for the assessment. The CB shall guarantee that enough time is given for an adequate assessment against the Coop Italia Pesticide Transparency add-on requirements.

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
d)	The sampling method, frequency, timing will be clarified:	<p>The same sampling procedure as in the case of IFA (for Option 2 producer groups and Option 1 multisite <i>with</i> a QMS) shall be followed. It is, however, important that the sample is representative of the producers that implement the Coop Italia Pesticide Transparency add-on.</p> <p>At least the square root of the number of Coop Italia Pesticide Transparency add-on producers shall be assessed during the year. The CB may distribute these assessments between the annual IFA (re-)certification audit/inspection and the surveillance inspections.</p> <p>Timing of the assessment shall follow IFA timing rules as defined in the GLOBALG.A.P. general regulations part I and Crops rules.</p> <p>The CB may also conduct Coop Italia Pesticide Transparency add-on assessments during the surveillance inspections for the IFA standard.</p>
5.3 Unannounced Assessments		
a)	It is possible that a specific add-on requires that producers receive unannounced assessments.	Unannounced assessments are not required for this add-on.
b)	If it is a requirement, 10% of the add-on producers or groups of a CB shall be assessed annually, unless stated otherwise.	Unannounced assessments are not required for this add-on.
c)	The assessment, if applicable, shall be announced no longer than 48 hours in advance.	Unannounced assessments are not required for this add-on.
6. APPROVAL PROCESS		
6.1 Requirements for Achieving and Maintaining Add-on Conformance		
a)	The CPCCs of the add-on may consist of different levels; e.g., knock-out points, Major Musts, Minor Musts, or Recommendations or may have a scoring system.	<p>The Coop Italia Pesticide Transparency add-on contains Major and Minor Musts. There are three levels based on the results obtained:</p> <ul style="list-style-type: none"> • Conforming: producer complies with 100% of CPCCs. • Improvement needed: producer complies with 100% Major Musts but less than 100% of Minor Musts. • Not conforming: producer does not comply with 100% of Major Musts. <p>The status for producer groups will be set according to the lowest score of any of the members assessed.</p>

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
b)	For each add-on program, the conformance rules are based on the constitution of the CPCC and will be stipulated:	
c)	The compliance percentage shall be calculated, taking into account all the control points applicable to each site and product.	As is.
d)	In all cases, after an assessment, the calculation to show compliance (or non-compliance) shall be available.	<p>To be discussed and agreed at the closing meeting on-site as part of the summary of findings as presented by the assessor.</p> <p>The producer shall receive a copy of the summary of non-compliances at the end of the assessment. Both the assessor and the producer shall sign this summary document.</p>
6.2 Sanctions		
c)	Outstanding non-conformances identified during the first assessment shall be closed within the timeframe agreed with the program owner.	<p>Producers shall submit corrective actions to all Major Must non-conformances within the 28 calendar days following the assesement.</p> <p>If the Major Must non-conformances are not closed within the defined period (maximum 28 days), the CB shall impose a suspension. The CB may lift the respective sanction after evaluation of evidence provided by the producer. This evaluation may take place on- or off-site. If done through an on-site assessment, announced or unannounced, it may consist of a full assessment or of an evaluation of only the submitted evidence.</p> <p>In the exceptional case where a non-conformance is raised because there is evidence of use by the producer or producer group of an agrochemical containg any of the active ingredients included in the Coop Italia Pesticide Transparency List the CB shall apply an immediate temporary add-on suspension of the producer/producer group for 12 months. This suspension cannot be shortened and will be in place for 12 months from the moment of detection of the non-conformance even if the producer notifies the CB that the non-conformance is resolved before the defined period.</p>
6.5 Letter of Conformance and Inspection Cycle		<p>A Coop Italia Pesticide Transparency add-on assessment decision follows the principles of the GLOBALG.A.P. general regulations, i.e. assessment reports shall be reviewed by a person independent from the assessor and with inspector/auditor qualification.</p> <p>The CB shall issue a letter of conformance after the assessment, provided the status reached by the producer/producer group is “Conforming” or “Improvement needed”.</p> <p>The validity period of this letter of conformance is 12 months. See Annex 2 of this document for a template of the letter of conformance. <i>No electronic version of the letter of conformance will be generated by the GLOBALG.A.P. database.</i></p>

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
6.6 Certification Integrity Program (CIPRO)		
a)	The possibility of adding CIPRO to the add-on program shall be clarified.	The certification integrity program (CIPRO) currently does not apply to the Coop Italia Pesticide Transparency add-on.
7. CERTIFICATION BODY AND FARM ASSURER REGISTRATION RULES FOR THE ADD-ON		
	General Regulations, I, Annex I.1: Rules for Use of the GLOBALG.A.P. Add-on Trademark and Logo.	The GLOBALG.A.P. add-on logo shall be used according to the requirements stipulated in the GLOBALG.A.P. general regulations part I, Annex I.1, and never in connection with the Coop Italia Pesticide Transparency add-on.
Data Access Rights	In the case of different types of master data as defined in the GLOBALG.A.P. general regulations I, Annex I.1:	See Annex 1 below.
Assessor/Farm Assurer Qualifications	In the case of other requirements as indicated in the GLOBALG.A.P. general regulations III:	<p>Only <i>finally approved</i> IFA CBs that have completed the scope extension to the Coop Italia Pesticide Transparency add-on are allowed to conduct assessments against this add-on. Minimum requirements are the same as for GLOBALG.A.P. inspectors and auditors, as stipulated in the GLOBALG.A.P. general regulations part III, Annex III.1 and Annex III.2.</p> <p>There is no additional training required for inspectors, auditors, or in-house trainers with regard to the Coop Italia Pesticide Transparency add-on.</p>

Section (Numbering Based on GLOBALG.A.P. General Add-on Rules)	General Add-on Rule	Requirements for the Coop Italia Pesticide Transparency add-on
Add-on Fees	Any additional fees that may apply for the different add-ons.	<p>Producer fees for this add-on will be charged in addition to the normal registration and certificate license fees for the IFA standard (see general GLOBALG.A.P. fee table). The producer shall not pay any fees directly to the supplier or service provider. Fees are payable to the CBs only.</p> <p>Add-on annual fees for producers:</p> <ul style="list-style-type: none"> • Option 1 – €30 • Option 2 – €130 per group + €10 per producer group member. <p>Producer groups shall pay fees only for the first 500 members, i.e., a maximum of €5130 unless they add new producer group members mid-cycle (see below).</p> <p>Producer groups (including those with more than 500 members) who enter new producer group members in the letter of conformance after it has been issued and before the renewal – i.e., during the validity of their current letter of conformance – will be invoiced at €10 for each producer group member added.</p>
Any additional rule/requirement not mentioned in this document:		
		<p>1) The results of each module of the add-on assessment shall be reflected in the GLOBALG.A.P. database.</p> <p>The following document shall be uploaded to the GLOBALG.A.P. database with the results obtained on the day of the assessment:</p> <ul style="list-style-type: none"> • The Coop Italia Pesticide Transparency add-on checklist assessment report (with summary) <p>This document shall be either in PDF or protected Excel or Word format.</p> <p>The CB shall use the Audit Online Hub when available for the Coop Italia Pesticide Transparency add-on. At that point the upload of the checklist as a PDF, etc. will not be necessary anymore.</p>

ANNEX 1 – DATA ACCESS RULES

1. INTRODUCTION

These are the data access rules as set for the Coop Italia Pesticide Transparency add-on.

This is a private solution and is not visible to the public.

	Data Access Groups			
	GLOBALG.A.P. Secretariat	Certification Body	Coop Italia Pesticide Transparency Add-on Observer	Public
Add-on visibility	x	x	x	

x marks that this data is visible to users assigned to the respective data access group.

2. PRODUCER/COMPANY/OPERATION DATA

	Data Access Groups		
	GLOBALG.A.P. Secretariat	Certification Body	Coop Italia Pesticide Transparency Add-on Observer
Company (producer/operation)			
Company name	x	x	x ⁽⁶⁾
Company address ¹⁾	x	x	x ⁽⁶⁾
Company city	x	x	x ⁽⁶⁾
Company country	x	x	x
Company contact information ²⁾	x	x	
Company website (if available)	x	x	
Current GGN/GLN	x	x	x
Previous GGN/GLN	x	x	x
Legal registration per country	x	x	
Location ³⁾	x	x	x
Contact person (responsible for legal entity)			
Contact name ⁴⁾	x	x	
Contact information ²⁾	x	x	
PHU/Site information			
Name of product handling unit (PHU)/site	x	x	
PHU/Site address ⁵⁾	x	x	
PHU/Site contact information ²⁾	x	x	
Sub-GLN(s)	x	x	x
Location ³⁾	x	x	

x marks that this data is visible to users assigned to the respective data access group.

Notes

- 1) Company address includes: Street address (or information available to describe the producer/company/operation location), postal address, postal code, state/province.
- 2) Contact information includes (if available): Telephone number, fax number, e-mail address.
- 3) Location includes: Northern/Southern latitude + Western/Eastern longitude.
- 4) Contact name includes: Title, first name, and last name.
- 5) PHU/Site contact address includes: Street address (or information available to describe the PHU/site location), postal address, postal code, city, and country.
- 6) Data is visible for Option 1 producers.

3. PRODUCT AND ASSESSMENT DATA

	Data Access Groups		
	GLOBALG.A.P. Secretariat	Certification Body	Coop Italia Pesticide Transparency add-on Observer
Product	x	x	x
Product status	x	x	x
Add-on version	x	x	x
Application option including multisite information	x	x	x
For producer groups: number of producer group members	x	x	x
Letter of conformance validity date	x	x	x
Certification body	x	x	x
Letter of conformance number	x	x	x
Countries of destination	x	x	x
Quantity data ¹⁾	x	x	x
For crops: harvest included	x	x	x
For crops: product handling	x	x	x
Residues module	x	x	x
Hygiene module	x	x	x
Foreign body module	x	x	x
Assessment data ²⁾	x	x	x
Assessment result ³⁾	x	x	x

x marks that this data is visible to users assigned to the respective data access group.

Notes

- 1) For crops: Production surface
- 2) Data includes the status and validity date (valid to). Statuses can be reflected as follows:
 - Conforming
 - Improvement needed
 - Not conforming
- 3) Assessment report details linked to the assessment include the date of assessment, checklist, and non-compliances in summary sheet.

ANNEX 2 – COOP ITALIA PESTICIDE TRANSPARENCY ADD-ON LETTER OF CONFORMANCE TEMPLATE

The letter of conformance may be in English or Italian.

CB Logo

GGN: xxxxxxxxxxxxxxxxxxxxx

**COOP ITALIA PESTICIDE TRANSPARENCY ADD-ON
LETTER OF CONFORMANCE**

According to the COOP ITALIA PESTICIDE TRANSPARENCY ADD-ON

Option X

Issued to

Producer group/producer
Company name, address

Country of production

The annex contains details of the producers and production sites/product handling units included in the scope of this letter of conformance.

The certification body [Company Name] declares that the production of the products mentioned on this letter of conformance has been found to be compliant in accordance with the Coop Italia Pesticide Transparency add-on:

Coop Italia Pesticide Transparency Add-on Version 1.0

Product	Add-on level	Parallel production/ownership	Number of producers/production sites with Coop Italia Pesticide Transparency add-on

Name of the inspector/auditor (assessor):

Date of assessment:

Valid from: xx/xx/xxxx

Valid to: xx/xx/xxxx

Authorized by

Date of approval decision: xx/xx/xxxx

CB contact data

Company name, address (incl. e-mail)

ANNEX for GGN xxxxxxxxxxxxxxxx

Date of issue: xx/xx/xxxx

Producer Group Members (Option 2)

GGN or GLN	Producer name and address	Product(s)

Production Sites (Option 1 Multisite with QMS)

Site name and address	Product(s)

Product Handling Units (PHUs)

GGN or GLN	PHU name and address	Product(s)